



**I-90 Checklist**  
**Documents to Obtain**

07/2022

\_\_\_\_\_ It is recommended that you do a background check before filing the I-90 if they have ever been arrested.

\_\_\_\_\_ **Money Order**

Payable to: **US Department of Homeland Security**

	Amount:	\$455.00
Includes:	Fingerprint Fee	\$85.00
	Total:	<b>\$540.00</b>

\_\_\_\_\_ Copy of Front and Back of Green Card

\_\_\_\_\_ Social Security Number

\_\_\_\_\_ Address where you want the greencard mailed

\_\_\_\_\_ Email address to create online account

\_\_\_\_\_ Phone number to receive text notifications

**If you've ever been arrested:**

\_\_\_\_\_ **Certified Criminal Disposition if requested by USCIS**

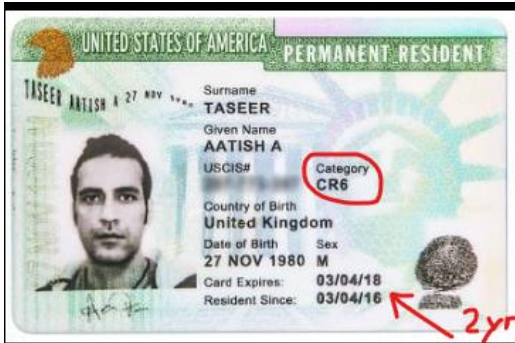
You must go to the courthouse and request a certified copy of your record. The courthouse will charge anywhere from \$20 to \$75 dollars to certify the document and to provide you with copies. If you need help obtaining the record, our office will add an administrative fee.

\*The I-90 can be e-filed. E-filing will give the client an immediate receipt number. You can schedule an info-pass to have your passport stamped and approved for travel if you submit your application online or already have a receipt number of your approval.

If the Legal Permanent Resident is out of the US, you can visit one of the international USCIS offices.

<http://www.uscis.gov/about-us/find-uscis-office/international-immigration-offices>

PRACTICE POINTER



\*\*\*DO NOT FILE The I-90 If the Greencard Is A “Conditional Greencard”\*\*\* You’ll know it’s a conditional greencard because it will be valid for ONLY a 2-year period and the category will contain a ‘CR’.

You must use form I-751 to remove the conditions of the green card\*\*\*