



AOS Forms to complete

www.uscis.gov

(Rev 01/2022)

- | | |
|--|---|
| <input type="checkbox"/> G-28 notice of attorney (Applicant signs) | <input type="checkbox"/> I 765 Employment Authorization |
| <input type="checkbox"/> I 485 green card application | <input type="checkbox"/> I 864 of Petitioner |
| <input type="checkbox"/> I 485 A (if 245I adjustment) | <input type="checkbox"/> I 864 Co-Sponsor (if applicable) |
| <input type="checkbox"/> I 130 (if applicable) family petition | <input type="checkbox"/> I 864 A (if applicable) |
| <input type="checkbox"/> I-130A (for spouse, signed by beneficiary if in the us) | <input type="checkbox"/> I -601 waiver for crimes (if requested/required) |

Optional:

- I 131 Travel authorization I 102 Lost I-94 G-639 FOIA

Checklist before copying/mailing

- 2 photos of each (if spouse petition)
 Money Orders filled out properly; made out to **US Department of Homeland Security**.
 Filing fees cannot be over 90 days old.
 Translated B/Cert
 Confirm C has completed a background check, including foia/cbp. We will need original Dispositions if applicable

Form G-28

- Matter no written on the corner (makes filing/scanning easier)
 G28, 2 signatures, Applicant and Attorney
 G28, 2 signatures, Petitioner and Attorney
 Address on form G-28 is not our address

Form I-130 – 07/20/2021

- Signature of **Petitioner** (not Beneficiary) and Attorney

Form I-485 - 03/29/2021

- Confirm **Name** matches the Birth Certificate
 Confirm **DOB** matches the Birth Certificate
 Eligibility - Be sure you have selected the appropriate eligibility category on **page 3** (family based, u based, asylee)
 Date of Entry: special attention to date of entry for 245i AOS. Typically, must be prior to 12/20/2000.
 Crimes: Pay special attention to crime questions; list all crimes; use extra sheets of paper if needed or use available criminal history chart.
 485 Signatures, Applicant & Attorney

NO LONGER REQUIRED; Form G-325a -

- G 325 no longer required ~~Signatures on each form (both petitioner and Beneficiary must submit a G-325)~~

Form 864, 864a – Edition date 03/10/2021

- 864 poverty guidelines
 864 (co sponsor) and/or
 864A (household member)
 USC/LPR 2 copies (one for I130, and one for I-864)
 864 Signatures, Petitioner & Attorney

Form I-765 08/25/2020

- 2 Signatures, Applicant and Attorney
 Confirm **Name** and **Birth date** match the true birth certificate
 Code is c-09, mark box [x] permission to accept employment if/ since this is the first AOS based EAD

Order in which to send:

1. ___ Money Orders \$1225, \$535, (and 1,000 if applicable)
 - a. ___ Stapled to **G-28** or in envelope
2. ___ I-485 Application
3. ___ **245(i)** - I-485 Supplement A, Application
 - a. ___ **245(i)** - Penalty Fee of **\$1,000**
4. ___ **245(i)** - I-130 Approval Letter (245I coupon (I-130 filed on or before 04/30/2001)
 - a. ___ and/or
5. ___ Form I-130 (new or first time Petitioner)
245(i) - Required for new Immediate Relative Petitioner
- 5a. ___ Form I-130 A if spouse petition (instead of G325)
6. ___ Visitor Visa Page or other evidence of Eligibility (If entered legally)
7. ___ I-94 if C entered legally (or evidence of parole)
8. ___ Passport copy, even if expired (if available)
9. ___ Proof of Petitioner Status, USC or LPR
10. ___ Marriage Certificate
11. ___ Divorce Documents of Petitioner
12. ___ Divorce Documents of Beneficiary
13. ___ Birth Certificate of Beneficiary w/Certified Translation
14. ___ 2 Photos - Petitioner
15. ___ 2 Photos - Beneficiary
16. ___
17. ___ I-765, Employment Authorization
18. ___ Medical Exam (Sealed) **DO NOT OPEN!!!!** (you may wish to submit the medical exam at the time of interview)
19. ___ Birth Certificate of all children
20. ___ Criminal Dispositions (if ever been arrested)
21. ___ **245(i)** - Evidence of having resided in the US **since** to 12/20/2000 for principal beneficiary only.
Not necessary for derivatives.

If based on 245i – see "245(i)" Line 3, 4, 5 and 21

Based on U visa - Must include

22. ___ every page of the Passport (to show that the client has not left the US since granted Uvisa status)
23. ___ A new Supplement B or Letter that C has not declined to cooperate.
24. ___ Declaration or statement signed by C that he/she has continuously resided in the US since the U grant
25. ___ 3 years income tax returns or other evidence of physical presence in the US since the U grant
26. ___ Evidence that you are still in active U visa status (see expiration on EAD card or approved I-539)

Based on 204(I) – Deceased Petitioner

27. ___ Needs hardship declaration

28. ___ Substitute sponsor. (usc/lpr over 18 - Your spouse, parent, mother-in-law, father-in-law, sibling, child, son, daughter, son-in-law, daughter-in-law, sister-in-law, brother-in-law, grandparent, grandchild, or legal guardian.

Affidavit of Support

****Based on Asylum, Nacara, Cuban, Uvisa - Does not require I-864****

Petitioner I-864 - All petitioners must sign and complete an I—864 regardless of whether or not they are using a cosponsor.

___ Form I-864P, poverty guidelines

___ **Petitioner** Citizenship or LPR Status (again)

___ **Petitioner** Employment Letter or Verification of Employment

___ Form I-864, **Petitioner** Affidavit of Support

___ Form I-864A (if married and have joint taxes). Do not count spouse income if spouse is not authorized to work.

___ 3 Years - US Income Tax Returns, Federal and State,

___ Form W2's for the most recent year

___ Statement of Petitioner, of no income - if a student, for example.

Co sponsor

___ Co-Sponsor Citizenship or LPR Status

___ Co-Sponsor Verification of Employment

___ Co-sponsor **Form I-864** Affidavit of Support

___ **Form I-864A, Household Member** (if Co Sponsor is married and spouse is on the taxes)

___ Last three years US Income Tax Returns, Federal and State

___ Form W2's for the most recent year

Other:

___ I-601 for Crimes/Misrepresentation (only if requested by USCIS)

___ I-212 Waiver Application and \$ Filing Fee (only if requested by USCIS) www.uscis.gov

___ Declaration for Waiver(s)

Final

___ Send Via USPS/Fedex so we have a tracking #

___ Copy tracking # into Note in case management software.

___ Scan the application onto the server

___ Notify client the application has been sent to USCIS.

This applicant will
provide a medical exam
at the time of the
interview.