



**NVC Interview Preparation**  
**Once an interview has been scheduled by the NVC**  
 Rev 05/2019

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| <b>Review the Interview notice</b>   | Carefully Review the information sent by the NVC noting the date, time, and location of your immigrant visa interview.  |
| <b>File Motion to Terminate or request for VD</b>                                  | If C has ever been in removal proceedings, be sure to have the attorneys file the necessary motion for C to step out with no consequences.  |
| <b>Review U.S. Embassy or Consulate Interview Instructions</b>                     | <b>All Embassy special instructions:</b><br><a href="https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/list-of-posts.html">https://travel.state.gov/content/travel/en/us-visas/visa-information-resources/list-of-posts.html</a>   |
| <b>Help Client create an online account for further visa processing</b>            | <b>Email:</b> _____<br><b>Password:</b> _____<br><br>Mexico - English - <a href="https://ais.usvisa-info.com/en-mx/iv">https://ais.usvisa-info.com/en-mx/iv</a><br><br>Client's Fingerprint appointment: _____<br>Client's Medical appointment: _____<br>Courier location pick up: _____  |
| <b>Schedule and Complete a Medical Examination 2-3 days before your interview.</b> | <b>You will need:</b><br>A passport<br>Extra passport photos (not all doctors require this)<br>Your interview letter<br>Your immunization record<br>\$Money<br>Possible Passport Photos<br>You (and each family member applying for a visa with you) are required to schedule a medical appointment with an authorized physician in the country where you will be interviewed. <b>You must complete your fingerprints and medical examination, along with any required vaccinations, before your scheduled visa interview date.</b> Be aware that you may still need to take all vaccines even if you have proof of recent immunizations.<br><br>When your medical exam is completed, if you are given a medical exam envelope to bring the sealed (not opened) envelope to your visa interview. Some physicians will send the medical exam results directly to the embassy or consulate. |
| <b>All Medical Exam locations:</b>   | <a href="https://travel.state.gov/content/visas/en/immigrate/immigrant-process/interview/prepare/medical-examination.html">https://travel.state.gov/content/visas/en/immigrate/immigrant-process/interview/prepare/medical-examination.html</a>   |

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| <p><b>Gather All Remaining Documents Required</b></p>                  | <p>You will be required to present the original documents at your interview, along with a photocopy of each document.</p> <p>See the Handout 661 , coversheets<br/>Affidavit of support info:</p> <p>____ Evidence of financial support (e.g. Affidavit of Support, a notarized offer of employment, or evidence of assets) Updated original copies of civil documents and/or financial evidence such as tax returns which may have changed or been superseded since you originally submitted them to the NVC for review.</p> <p>____ If a sponsor filed an I-864 (Affidavit of Support) AND provided the NVC with proof of an IRS Federal Income Tax Extension in lieu of a Federal Income Tax Return, the applicant must bring the sponsor's most recent Federal Income Tax Return to the visa interview.</p> <p>____ The applicant must bring his/her medical examination results to the visa interview in an envelope sealed by the medical office.</p> <p>____ Family-based cases: All original documents establishing the relationship between the petitioner and the applicant</p> |
| <p><b>Give C the packet to take to the interview</b></p>               | <p>See the above list to confirm you have all of the required documents for the client to take to the Embassy along with a copy of all of the documents.</p>  |
| <p><b>When you return, pay the Immigrant Visa fee of \$220.00.</b></p> | <p>it is highly recommended that you pay this fee before entering the United States. The actual green card will be mailed in about 90 days.</p>   |

True  False

Client has recent immunization records

True  False

Client must take most recent taxes (if last NVC submission contained prior year income tax returns)

True  False

Client has been provided with an **ORIGINAL** packet

True  False

Client is aware that he must not open the Welcome Package until indicated by an officer.

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